

## MINUTES

The Board of Aldermen of the City of Springhill, Louisiana met in regular session in the Council Chambers at Springhill City Hall on Monday, November 10, 2025 at 5:00 P.M with Mayor W. Ray Huddleston presiding.

PRESENT: Dimettera Frazier, Dennis Smith, Stacey Willard, Mike Whitlock, and Derek Melancon, Aldermen.

ABSENT: None.

Mayor W. Ray Huddleston called the meeting to order.

Alderman Mike Whitlock opened the meeting with Prayer.

Mayor W. Ray Huddleston led the Pledge of Allegiance.

MOTION was made by Dimettera Frazier, seconded by Derek Melancon to adopt the minutes from the last regular meeting held on October 13, 2025.

MOTION CARRIED.

MOTION was made by Derek Melancon, seconded by Dennis Smith to approve the financial statement for October 2025.

MOTION CARRIED.

PUBLIC COMMENT: None.

OLD BUSINESS: None.

No bids were received for the city property located at 235 North Main Street. Mayor Huddleston stated that he would obtain an appraisal for the property and we will decide how to proceed from there with the property.

MOTION was made by Derek Melancon, seconded by Dimettera Frazier to approve the Mayor's recommendation to hire Tanya Capps as the Springhill Main Street Manager.

MOTION CARRIED.

MOTION was made by Stacey Willard, seconded by Mike Whitlock to approve the Mayor's recommendation to appoint Chillon Caraway to the North Webster Parish Industrial District Board.

MOTION CARRIED.

MOTION was made by Derek Melancon, seconded by Stacey Willard to approve the Mayor's recommendation to appoint Jim Baugh, Scott Miller, and Jason Ratliff to the Springhill Planning and Zoning Commission Board.

MOTION CARRIED.

MOTION was made by Dimettera Frazier, seconded by Mike Whitlock to adopt a Resolution entitled "Approving and Adopting a Louisiana Compliance Questionnaire for Audit Engagement FYE 6/20/2025".

MOTION CARRIED.

MOTION was made by Derek Melancon, seconded by Dennis Smith to adopt a Resolution entitled "Annual Certification of Compliance with State of Louisiana Off System Bridge Replacement Program".

MOTION CARRIED.

MOTION was made by Derek Melancon, seconded by Mike Whitlock to approve Police Chief's recommendation to hire Bobby Roton and Jason Fitzgerald as Patrol Officers and to appoint Buddy Anderson to the Springhill Reserve Unit.

MOTION CARRIED.

MOTION was made by Stacey Willard, seconded by Dennis Smith to approve the Police Chief's recommendation to accept the resignation of Patrol Officer Deaveon Benjamin.

MOTION CARRIED.

MOTION was made by Mike Whitlock, seconded by Derek Melancon to approve the Police Chief's recommendation to implement a contract for new hires.

MOTION CARRIED.

MOTION was made by Mike Whitlock, seconded by Dimettera Frazier to authorize payment of the October 2025 monthly vendor bills totaling \$87,854.48.

MOTION CARRIED.

Announcements: Amie Poladian, Webster Parish Convention and Visitors Commission Director gave an update on Main Street Activities as a Main Street Board Member and acting interim Main Street Manager of Springhill Main Street.

The first event was the Webster Parish Library Trunk or Treat. This was a huge event with about 1,500 children in attendance. Tanya Capps, Main Street Manager was able to also participate in this event. Much gratitude to Webster Parish Library for hosting this event that was a great community activity for our area.

Main to Main was this past weekend in Webster Parish. It was a great success. There were about 10,000 visitors in the area for the event. Also, the Miss Louisiana Volunteer Pageant was also held this weekend in Minden with about 6,000 turning out for it.

Beginning the week of November 17 the Springhill Strategic Roadmap Grant starts with a week-long series of meetings. There will be a Community Visioning/Town Hall Meeting on Monday, November 17<sup>th</sup>, at 5:30 PM in the Springhill Civic Center. The purpose of the meeting is to gather input from all residents and business owners to help shape the future of downtown Springhill and North Webster Parish. The final presentation of the plan will be held on Wednesday, November 19<sup>th</sup>, at 5:30 PM in the Springhill Civic Center so everyone can see the results of your sharing of ideas to put into a plan of action that outlines the path to success for the future of Springhill and the surrounding communities. In addition to these meetings there will also be stakeholder meetings conducted during this week for business owners, faith leaders, and elected officials. These meetings will be conducted by professionals from around the country and they will help with design plans, ordinances, and for the next 3 to 5 years they will be conducting zoom meetings which will all be covered by the \$63,000 grant that Springhill won to develop a Strategic Roadmap Plan. There will be more information posted on the Springhill Main Street Facebook Page for all of these meetings.

The next grant was for the State Historic Preservation Fund Grant. On Thursday, November 20<sup>th</sup>, the State Historic Preservation Officer, Louisiana Main Street Director and Assistant Director, along with the Consultant that the City hired will hold a meeting at the Springhill North Webster Chamber of Commerce Office and everyone is invited to attend. This meeting is for Springhill to go over the downtown district to make us a nationally registered historic district, which will provide Springhill with more grant opportunities and more investment incentives to make people more interested in moving here to open new businesses.

The last week of November is when we should hear whether Springhill has been selected for the TAP Grant from DOTD which is a huge grant that Main Street has applied for.

Shop Small Saturday will be held on November 29<sup>th</sup>, along with Christmas in Springhill. Activities will include Springhill-North Webster Chamber of Commerce Mistletoe Market from 9 AM - 3PM, Hot Cocoa Crawl in downtown Springhill from 9 AM – 2 PM, Springhill Lighted Christmas Parade at 5 PM, and Christmas in the Park will begin 6:00 PM – 8:30 PM which is a free event with caricature drawings, horse drawn carriage rides, face painting, barrel train rides, bounce house and food trucks all courtesy of the City of Springhill. Everyone is encouraged to come out and enjoy the day in Springhill.

At this time, Amie introduced Tanya Capps as the new Springhill Main Street Manager. Mayor Huddleston thanked them for coming.

Police Chief Will Lynd announced that Patrol Officer Andrew Evans passed his post certification test which now makes him a certified officer. Also, Tommy Edwards contacted him Saturday and the Doctors are placing him in a long-term care rehabilitation facility due to his heart condition for a month or two. Please keep him in your prayers.

Alderman Dimettera Frazier announced that the 2<sup>nd</sup> Annual Community Christmas Concert will be held on Saturday, December 6<sup>th</sup>, at 5 PM at the Westside Community Activity Center. Coushatta School will be one of their special guests. Alderman Frazier said there will be reserved seating for the Council at the program that evening.

Alderman Mike Whitlock reminded everyone that tomorrow, November 11<sup>th</sup>, is Veterans Day and please remember to thank a Veteran for their service to our country!

Springhill Medical Center is offering free lunches to Veterans at the hospital on Tuesday, November 11<sup>th</sup>.

No further announcements were made.

Meeting Adjourned.

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Shelli Malone, LMMC  
City Clerk

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W. Ray Huddleston  
Mayor